# COMMITTEE ON PAPERS LAID ON THE TABLE
## (2015-2016)

## SIXTEENTH LOK SABHA

## EIGHTH REPORT

**(Presented on 09.08.2016)**

सत्यमेव जयते

**LOK SABHA SECRETARIAT**

**NEW DELHI**

**August, 2016/Shravana 1938(Saka)**

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# COMPOSITION OF COMMITTEE ON PAPERS LAID ON THE TABLE (2015-2016)

**Shri Chandrakant Khaire - *Chairperson***

## M E M B E R S

2. Shri Dushyant Chautala
3. Shrimati Veena Devi
4. Shri P.C. Gaddigoudar
5. Shri Laxman Giluwa
6. Shri Choudhury Mohan Jatua
7. Shrimati Mausam Noor
8. Shri Bheemrao B. Patil
9. Shri Sanjaykaka Ramchandra Patil
10. Shri Bishnupada Ray
11. Shri Midhun Reddy
12. Shri Uday Pratap Singh
13. Shri Virendra Singh
14. Shri P.R. Sundaram
15. Shri Manohar Untwal

## SECRETARIAT

1. Shri U.B.S. Negi - Joint Secretary
2. Smt. Rita Jailkhani - Director
3. Smt. Maya Lingi - Additional Director
4. Shri T.R. Nauriyal - Deputy Secretary
5. Smt. Rajni Bhagat - Senior Executive Assistant

## INTRODUCTION

I, the Chairperson, Committee on Papers Laid on the Table of the House (2015-16), having been authorized by the Committee to present this Report on their behalf, present this Eighth Report in respect of delay in laying of the Annual Reports together with Audited Accounts of Delhi Development Authority, New Delhi.

2. In terms of the recommendation of the Committee on Papers Laid on the Table contained in its First Report (5th Lok Sabha) presented to the House on 08.03.1976, an Organization which receives Grants-in-aid from the Government of India is required to lay its Annual Report and Audited Accounts within nine months of the closure of Accounting Year.

3. The Committee considered the matter of delays in laying of the Annual Reports and Audited Accounts of the Delhi Development Authority, New Delhi and took oral evidence of the representatives of the Ministry of Urban Development at their sitting held on 16 June, 2015

4. The Committee considered and adopted this Report at their sitting held on 03 August, 2016.

5. The Committee wish to express their thanks to the officers of the Ministry of Urban Development for furnishing the written replies, other material/information and for placing their views in the matter before the Committee.

6. The Observations / Recommendations of the Committee have been printed in bold letters at the end of the Report.

**New Delhi**
**03 August, 2016**
**12 Shravana, 1938 (Saka)**

**Chandrakant Khaire**
**Chairperson**
**Committee on Papers Laid on the Table**

**REPORT**

***Delay in laying of the Annual Reports, together with Audited Accounts and Audit Report of the Delhi Development Authority(DDA), New Delhi***

*** * ***

Delhi Development (Provisional ) Authority was constituted by promulgating the Delhi (Control of Building Operations) Ordinances, 1955 (replaced by the Delhi Development Act,1957) with the primary objective of ensuring the development of Delhi in accordance with a plan. Thereafter, on 27th December, 1957, Delhi Development Authority acquired its present name and assumed its historic responsibility as the 9th builder of Delhi.

2. As per sub-section (4) of Section 25 of the DDA Act 1957, the annual accounts of DDA, as certified by the C&AG of India, is forwarded annually by the DDA to the Central Government who will cause a copy of the same to be laid before both Houses of Parliament.

3. In terms of recommendation of the Committee on Papers Laid on the Table contained in para 3.5 of its First Report (5th Lok Sabha), presented to the House on 08.03.1976, the Annual Report and Audited Accounts together alongwith Review Statement of DDA are required to be laid within 09 months of the close of the respective Accounting Year. To comply with this requirement proper time schedule should be laid down for compilation of Annual Report and Accounts and their auditing. The Committee felt that normally a period of 3 months would be sufficient for compilation of accounts and their submission to audit; the next 6 months might be given for auditing of accounts; printing of the report and sending it to Government for laying.

4. The scrutiny by the Parliamentary Committee on Papers Laid on the Table reveals that the Annual Reports and Audited Accounts of the DDA for the years 2010-2011 to 2013-2014 were laid on the Table of the House separately with delays ranging from 1 1/2 months to 04 months. The dates of laying and extent of delay, in laying of the Annual Reports/Audited Accounts of the DDA have been given at **Annexure-I.**

5. The Annual Report and the Audited Accounts of DDA for the year 2014-15 have been laid on the Table of the House within the stipulated time.

6. The chronological sequence in respect of finalization of Annual Reports and Audited Accounts of DDA pertaining to the years 2010-11 to 2013-14 as furnished by the Ministry of Urban Development is appended at **Annexure-II**.

7. The Committee considered the matter of delays in laying of the Annual Reports and Audited Accounts of DDA for the years 2010-2011 to 2013-2014 and took evidence of the representatives of the Ministry of Urban Development and DDA on the said issue on 16 June, 2015.

8. On being categorically asked by the Committee about the reasons for laying the Annual Reports and Audited Accounts of DDA separately for the years 2010-2011 to 2013-2014, the Administrative Ministry in its written note submitted as under:-

> "The Annual Report is a consolidated report on various activities of the DDA and is prepared from reports submitted by different departments of the DDA and no external agency is involved in the preparation of Annual Report. However, in the case of Audited Annual Accounts of the DDA the C&AG does the audit. Each of the two reports are submitted separately by the DDA to the Ministry leading to placing of Annual Report and Audited Report of DDA at different time during the year."

9 When asked by the Committee about the reasons for delay in laying of the Annual Reports and Audited Accounts of the Authority for the years 2010-11 to 2013-14, the Ministry in their written Note have stated that acute shortage of staff in Accounts Department, the vacancy in the post of CAO, assignment on compulsory election duty of 322 accounts department staff including some AAO/AOs for nearly 4 months in connection with Delhi State Assembly election and Parliament election, delay in completion of audit attributable to CAG's audit team, additional work relating to new accounts viz. Gratuity Trust Fund Account and Pension Fund Trust Account, additional work due to repeated observations of AG (Audit) regarding providing liabilities for leave encashment, time consumed in collection of certain data relating to Commonwealth Games, 2010 from various organisations/sources were some of the reasons responsible for delay in entire process of laying of the Audited Accounts of the Authority on the Table of the House. It has also been informed that the proposal for recruitment could not be taken yet because of restructuring exercise which has been assigned by the Authority to NPC/Deloitte. The reasons in detail, for each of the year, are given at **Annexure-III**.

10. On being asked by the Committee about the status of computerization of Accounts to facilitate speedy and timely compilation of Accounts of the DDA, the Ministry in its written note submitted as under:-

> "At present, the accounting process in the DDA has not yet been computerized. The DDA has however undertaken the task of comprehensive computerization by engaging a consultant and the work of computerization is likely to be started soon and the accounting process will be a part of this comprehensive computerization project."

11. The Committee have also been informed that there is an internal audit mechanism in the Authority to ensure timely compilation of Accounts and also to minimize the Audit related queries.

12. As regards the time schedule giving target dates for completion of work at each stage regarding finalization of Annual Accounts, the Ministry in its written note stated as under:-

"The normative time for completing various stages for completion of the accounting and audit activities relating to the annual accounts of the DDA have been laid down in the MoUD letter No. H 11013.14/83-DDVA dated 29.10.94 as given below:-

| | | |
|---|---|---|
| a. | Receipt of Annual Accounts from DDA by Audit | 30th June |
| b. | Completion of Audit by AG(Audit) | 31st August |
| c. | Issue of Draft Audit Report to DDA | 25th September |
| d. | Issue of DDA's comments on Draft Audit Report | 15th October |
| e. | Issue of Audit Report by AG(Audit) | 28th November |
| f. | Receipts of Audit Report by the Ministry of Urban Development | 7th December |

DDA has informed that in order to streamline the finalization of Annual Accounts of the DDA within the time schedule a new internal timeline for accounts finalization was framed and circulated to all concerned vide Circular No.F.6 (36) 2014-15/A/cs(M)/10 dated 02.01.2015 and Circular No. F. 6 (38) 2014-15/A/cs (M)/ Circular/DDA/72 dated 18.03.2015 (copy enclosed vide Annexure IV and V). "

13 The Committee further desired to know as to whether any mechanism is in place in the Ministry to monitor the progress at each stage of finalization of documents of DDA so as to ensure timely laying of the documents. In its response, the Ministry in a written note stated as under :-

"The Ministry of Urban Development has issued detailed guidelines in this regard indicating time schedule to be followed by DDA in the finalization of the Annual Accounts. Further, the Ministry periodically reviews and pursues with DDA to finalize and furnish printed copies of both documents within the stipulated time so that the same could be laid on the Table of the House during the Winter Session of Parliament **(Annexures IV and V)**."

14. As regards the query of the Committee about the remedial measures undertaken to ensure timely laying of the documents in the House, the Ministry in its written reply stated as under:-

> "The DDA has informed the Ministry that in order to streamline the finalization of Annual Accounts of the DDA within the time schedule a new internal timeline for accounts finalization was framed and circulated to all concerned vide Circular No.F.6 (36) 2014-15/A/cs(M)/10 dated 02.01.2015 and Circular No. F. 6 (38) 2014-15/A/cs (M)/ Circular/DDA/72 dated 18.03.2015. By following the revised timeline and monitoring the accounts compilation process closely at the level of Chief Accounts Officer and Finance Member, the DDA is expecting to finalize its annual accounts 2014-15 by 19.06.2015 which would be 11 days ahead of the scheduled date. Efforts will be made to ensure that the C&AG audit team will also complete their audit within their prescribed time and the audited annual accounts 2014-15 is issued to the Ministry on or before 07.12.2015. The C&AG audit team has already been requested to commence the audit from 23.06.2015 vide this office latter of 08.06.2015."

15. Elaborating further the reasons for delay in laying of the Annual Reports and Audited Accounts of the DDA, the Secretary to the Ministry during the evidence held on 16 June, 2015 stated as under**:**

> *Initially, I would like to say two-three things in brief. Today Hon'ble Committee is considering the matter of delayed submission of annual accounts of four years. There has been some delay in laying accounts on the table of the House by DDA for the years 2010-11, 2011-12, 2012-13 and 2013-14. As you are aware that when annual accounts are laid on the table of the house a delay statement stating reasons of delay is also sent alongwith it which is signed by the Minister of State. Several times the reasons of delay are beyond our control and sometimes there are reasons about which we should be concerned. I would like to give assurance to the Committee that we are also internally reviewing the reasons of the delay for improving efficiency and betterment and to rectify the reasons of delay in future. In the matter of delayed laying of annual accounts of four years we can find that the period of delay has been reducing. In the first year there was delay of 3 months and 6 days, in the second year it was 2 months and 18 days and in the third and fourth year it was 1 month 17 days and 1 month 26 days. Reduction in the period of delay is the result of our effort, objectives and initiatives. I feel pleased to inform that the annual accounts of year 2014-15 for which the deadline is 30th June, DDA has to give accounts to audit by 30th June, they have already completed it and have asked auditors to start their audit from 23rd June and they have done it before time which is commendable. Further, on behalf on DDA, I would like to say only that we would try similarly to avoid delay in future. Now with your permission Vice Chairman, DDA.....*

*The representative of the Ministry/DDA during evidence further added as under:-*

*" As I have told that we have scarcity of staff in our organisation. There are only 115 Accounts Officer and Assistant Accounts Officer working against the total strength of 252 Accounts Officer and Assistant Accounts Officer. Recently we have engaged some people on contractual basis and in further we are going to engage some more staff on regular basis. As I have stated that in the meanwhile we have started online payment. As a result of this most of our transactions have been computerized. We have prepared accounts of 2014-15 yesterday itself which we had to prepare by 30 June, 2015. We have prepared it fifteen days before the deadline. We hope that this year we would try to complete rest of the work in time too.*

**16. The Committee have time and again emphasized that both the Annual Reports and Audited Accounts of an Organisation should be laid on the Table of the House simultaneously so as to enable the Members of Parliament to get a complete picture of the working and activities of the Organisation. However, the Committee are disappointed to note that the Ministry of Urban Development has failed to comply with the statutory provisions and specific recommendation of the Committee in laying the requisite documents of the Delhi Development Authority, New Delhi before Parliament during the years 2010-2011 to 2013-2014. The Committee consider it as grave irregularity on the part of the Administrative Ministry/Authority and can not be overlooked. The Committee, therefore, strongly recommend the Ministry to pay utmost attention to the most pertinent recommendation of the Committee by making all out efforts to ensure that in future Annual Reports and Audited Accounts of the Authority are laid on the Table of the House within the stipulated time. The Committee would like to be apprised of the initiatives taken/being taken by the Ministry in this regard.**

**17. The Committee were also apprised that the DDA has undertaken the task of comprehensive computerization by engaging a consultant and the work of computerization is likely to be started soon. The Committee also note that a detailed time line has also been laid down by the Authority for completing various stages for completion of the accounting and audit activities relating to the annual accounts of the DDA. The Ministry has also issued detailed guidelines in this regard indicating time schedule to be followed by DDA in the finalization of the Annual Accounts. Further, the Ministry periodically reviews and**

**pursues with DDA to finalize and furnish printed copies of both documents within the stipulated time. The Committee are happy to note that as a result of the remedial measures taken by the Ministry/Authority, the Annual Report and Audited Accounts of the Authority for the year 2014-2015 have been laid on the Table of the House within the stipulated time period. The Committee expect from the Ministry to strictly adhere to the time schedule ensuring that the Annual Report and Audited Accounts of the Authority are regularly laid well within time frame. The Committee also hope that the work relating to computerization of Accounts will be expedited to facilitate speedy and timely completion of accounts of the DDA. The Committee would like to be apprised of the initiatives undertaken by the Ministry/DDA in this regard.**

**18. While examining the reasons for delay in laying of the documents of the DDA for the years 2009-2010 to 2013-2014, the Committee note that there is acute shortage of accounts personnel in the Authority which is one of the primary reason for delay in the entire process of laying of the Audited Accounts of the Authority on the Table of the House. The Committee also note that the proposal for recruitment could not be taken up yet because of a restructuring exercise which has been assigned by the Authority to NPC/Deloitte. The Committee feel that in the absence of adequate staff, the entire process of accounting and auditing of accounts get derailed which eventually affects the timely submission of Audited Accounts of the Authority on the Table of the House. The Committee, therefore, recommend that the restructuring exercise undertaken by NPC/Deloitte may be expedited and vigorous efforts may be made to fill all the vacant posts in the Authority without further delay.**

**New Delhi**
**03 August, 2016**
**12 Shravana, 1938 (Saka)**

**Chandrakant Khaire**
**Chairperson**
**Committee on Papers Laid on the Table**

**Annexure-I**
**vide para 04 of the Report**

**Statement showing the dates of laying of the Annual Reports and Audited Accounts of the Delhi Development Authority, New Delhi.**

| | Annual Report | | Audited Accounts | |
|---|---|---|---|---|
| **Year** | **Date of laying** | **Extent of Delay** | **Date of laying** | **Extent of Delay** |
| **2010-2011** | **08.05.2012** | **04 months** | **24.04.2012** | **04 months** |
| **2011-2012** | **05.12.2012** | **-** | **08.05.2013** | **04 months** |
| **2012-2013** | **18.12.2013** | **-** | **12.02.2014** | **1**1/2 **months** |
| **2013-2014** | **10.12.2014** | **-** | **18.03.2015** | **2**1/2 **months** |
| **2014-2015** | **16.12.2015** | **-** | **16.12.2015** | **-** |

**Annexure-II**
**vide para 06 of the Report**

**Statement showing the chronological sequence in respect of finalization of Audited Accounts of the DDA for the year 2010-11 to 2013-14**

| Finalization of Audited Accounts of the DDA | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
|---|---|---|---|---|
| a)The date on which the DDA approached the Audit Authorities to appoint the auditors for auditing the Accounts and date of their appointment; | 29.7.2011 | 18.09.2012 | 25.07.2013 | 25.07.2014 |
| b) The date of compilation of Annual Accounts of the DDA | 18.07.2011 | 14.09.2012 | 23.07.2013 | 23.07.2014 |
| c) The date on which the Annual Accounts were submitted to Auditors for auditing. | 29.07.2011 | 18.09.2012 | 25.07.2013 | 25.07.2014 |
| d) The date and duration for auditing the Annual Accounts of the DDA by Auditors. | 29.07.2011 To 18.10.2011 (2 months 20 days ) | 18.09.2012 to 27.11.2012 (2 months 9 days) | 25.07.2013 To 09.10.2013 ( 2 months 15 days) | 04.08.2014 To 14.11.2014 ( 3 months 11 days |
| e) The date of queries raised by Auditors during auditing of Annual Accounts. | Date of last query- 09.10.2011 | Date of last query- 27.11.2012 | Date of last query- 04.11.2013 | Date of last query- 14.11.2014 |
| f) The date on which the replies to the audit queries was furnished to the auditors. | 10.10.2011 | 05.12.2012 | 08.11.2013 | 24.11.2014 (time of 10 days was taken to reply the detailed query of the Audit) |
| g) The date on which draft Audit Report was issued by Audit Authorities. | 21.11.2011 | 06.12.2012 | 14.11.2013 | 27.11.2014 |
| h) The date on which the final Audit Report received by DDA | 13.02.2012 | 17.01.2013 | 10.01.2014 | 19.01.2015 |
| i) The date of finalization of Annual Reports. | 24.11.2011 | 01.11.2012 | 22.10.2013 | 17.10.2014 |
| j) The date on which documents were got approved from the Competent Authority | A.A * 01.03.2012 A.R # 17.02.2012 | A.A 19.02.2013 A.R 23.10.2012 | A.A 21.01.2014 A.R 23.10.2013 | A.A 28.01.2015 A.R 31.10.2014 |
| k) The date on which documents were taken up for translation & Printing and the time taken for completing the task | A.A 30 days A.R 161 days | A.A 39 days A.R 22 days | A.A 13 days A.R 43 days | A.A 18 days A.R 107 days |
| l) The date on which documents were sent to the Ministry for being laid in House; and | A.A 13.03.2012 A.R 07.03.2012 | A.A 26.02.2013 A.R 09.11.2012 | A.A 23.01.2014 A.R 30.10.2013 | A.A 04.02.2015 A.R 21.11.2014 |
| m) The date of laying of the documents on the Table of the House. | A.A 24.4.2012 A.R 08.05.2012 | A.A 08.05.2013 A.R 05.12.2012 | A.A 12.02.2014 A.R 18.12.2013 | A.A 18.03.2015 A.R 10.12.2014 |

* A.A --- Annual Accounts

# A.R --- Annual Report

**Annexure-III**
**vide para 09 of the Report**

## Statement showing the reasons for delay in compilation of the Annual Accounts & Audit Report of D.D.A. for the year 2010-11 to 2013-2014

**For the year 2010-2011**

| Sl. No. | Activity | Period of delay involved with reference to prescribed date (Cumulative delay) | Reasons for delay |
|---|---|---|---|
| 1 | Sending of Annual Accounts to AG(Audit), by DDA. | 29 days | 1. There has been a total delay of 3 months and about 6 days in submitting the Audited Annual Accounts of the Authority to the Ministry. Out of this total delay, a delay of 51 days (1 month 21 days) is attributable on the part of DDA and the remaining delay of about 45 days is on the part of A.G. (Audit), Delhi.<br>2.Out of the delay of 51 days on the part of DDA, 29 days' delay occurred due to the time consumed in collection of certain data relating to Commonwealth Games 2010 from various organizations/sources and preparation of voluminous books of accounts thereof. The remaining delay of about 22 days was also beyond the control of this office.<br>3.Acute shortage of staff in Accounts Cadre also affected the receipt of data from various accounting zones and subsequent compilation thereof. |
| 2 | Completion of Audit by A.G. (Audit) | 1 month 18 days | Pertains to Audit |
| 3 | Issue of Draft Audit Report by AG(Audit) to DDA | 1 month 27 days | Pertains to Audit |
| 4 | Sending of comments on Draft Audit Report by DDA to AG(Audit) | 1 month 27 days | As explained in Sl. No.1 above |
| 5 | Issue of Audit Report by AG (Audit) | 2 month 15 days | As explained in Sl. No.1 above |
| 6 | Date of sending the Audit Report to the Ministry by DDA. | 3 months 6 days | As explained in Sl. No.1 above |

**For the year 2011-12**

| Sl. No. | Activity | Period of delay involved with reference to prescribed date (Cumulative delay) | Reasons for delay |
|---|---|---|---|
| 1 | Sending of Annual Accounts to AG(Audit), by DDA. | 02 months 18 days | 1. There has been overall delay of 2 months and 18 days in finalization of the Accounts. The Annual Accounts and the Audit report for the year 2011-12 involved an expenditure of Rs.1300.00 crore on Commonwealth Games 2010 with a grant of Rs.936.00 crores received from the Ministry from time to time. Certain data was required from the various units/wings relating to Commonwealth Games which resulted into delay in generating the books and finalizing the account.<br>2. Recognition of DDA Pension Fund Trust and Gratuity Fund Trust was received last year so separate accounts for DDA Pension Fund Trust and Gratuity Fund Trust were drawn and finalized by Tax Consultant from the Income Tax angle. This was an additional work which took extra time in incorporating the Trust account into Main Account,<br>3.There have been repeated observations of AG(Audit) regarding providing liabilities for Leave Encashment. Data of the employees likely to be retired was collected and actuarial valuation was got done from the outside agency and thereafter the liability was provided in the Annual Accounts. This was an additional work, which required extra time.<br>4.Acute shortage of staff in Accounts Cadre also affected the receipt of data from various accounting zones and subsequent compilation thereof. |
| 2 | Completion of Audit by A.G. (Audit) | 02 months 26 days | Pertains to Audit |
| 3 | Issue of Draft Audit Report by AG(Audit) to DDA | 02 months 09 days | Pertains to Audit |
| 4 | Sending of comments on Draft Audit Report by DDA to AG(Audit) | 1 month 28 days | As explained in Sl. No.1 above |
| 5 | Issue of Final Audit Report by AG (Audit) | 1 month 18 days | As explained in Sl. No.1 above |
| 6 | Date of sending the Audit Report to the Ministry by DDA. | 2 months 18 days | As explained in Sl. No.1 above |

**For the year 2012-13**

| Sl. No. | Activity | Period of delay involved with reference to prescribed date (Cumulative delay) | Reasons for delay |
|---|---|---|---|
| 1 | Sending of Annual Accounts to AG(Audit), by DDA. | **25 days** | 1. During the year 2012-13 a demand for payment of Rs.171.67 crore towards income tax for the financial year 2009-10 (Assessment year 2010-11), was received from the Income Tax Department. Initially an appeal against the same was filed before the DIT(E), which, however, was rejected. DDA accordingly moved to the High Court which granted stay in July 2013 only. DDA, therefore, could take a decision on nature of treatment of the demand of Rs.171.67 crore in its Annual Accounts only after stay was granted by the High Court in July 2013. This caused delay in compilation and finalization of the Annual Accounts for the year 2012-13.<br>**2.** DDA has since started operating two new Accounts viz. Gratuity Trust Fund Account and Pension Fund Trust Account. These two new Accounts have also been attached with the Annual Accounts of the Authority for the year 2012-13. Since this was an additional work, it caused further delay in compilation and finalization of Annual Accounts.<br>**3.** Acute shortage of staff in Accounts Cadre also affected the receipt of data from various accounting zones and subsequent compilation thereof. |
| 2 | Completion of Audit by A.G. (Audit) | **1 month 9 days** | **Pertains to Audit** |
| 3 | Issue of Draft Audit Report by AG(Audit) to DDA | **1 month 19 days** | **Pertains to Audit** |
| 4 | Sending of comments on Draft Audit Report by DDA to AG(Audit) | **1n month 19 days** | **As explained in Sl. No.1 above** |
| 5 | Issue of Final Audit Report by AG (Audit) | **1month 11 days** | **As explained in Sl. No.1 above** |
| 6 | Date of sending the Audit Report to the Ministry by DDA. | **1 month 13 days** | **As explained in Sl. No.1 above** |

**For the year 2013-14**

| Sl. No. | Activity | Period of delay involved with reference to prescribed date (Cumulative delay) | Reasons for delay |
|---|---|---|---|
| 1 | Sending of Annual Accounts to AG(Audit), by DDA. | **25 days** | One of the important reasons for the delay of 25 days in submission of annual accounts by DDA to CAG was *assignment on compulsory election duty* of 322 accounts department staff including some AAO/AOs for nearly 4 months, including November and December in 2013 in connection with Delhi state Assembly elections and, March and April in 2014 in connection with Parliament elections. |
| 2 | Completion of Audit by A.G. (Audit) | **2 Months 14 days** | **Pertains to Audit**<br><br>The delay of 1 month and 03 days is attributable to CAG's audit team on account of delay in completion of audit. The audit team had taken a time of 3 months and 13 days in completion of audit. After deducting the period of 2 months admissible for audit, the period of delay comes to 1 month and 13 days. Since during this period Audit insisted on revision of certain accounting figures pertaining to the previous year, 10 days' delay is attributable to the process of recasting the accounts with the approval of the Authority. So after excluding 10 days, the delay of 1 month and 03 days is attributable to C&AG's Audit team on account of delay in completion of audit. Due to the special efforts made by DDA in subsequent stages viz. receipt of Draft Audit Report from C&AG, sending of comments thereon to C&AG, and issue of Separate Audit Report, this delay was cut down by 26 days. |
| 3 | Issue of Draft Audit Report by AG(Audit) to DDA | **2 Months 2 days** | **Pertains to Audit**<br><br>**As explained in Sl. No.2** |
| 4 | Sending of comments on Draft Audit Report by DDA to AG(Audit) | **1 Month 25 days** | Acute shortage of staff in Accounts department. The staff position in DDA's Accounts department in the officer's cadre currently stands at 115 men-in-position vis-à-vis 252 sanctioned by MOUD in the categories of AAO, AO and Dy. CAO. Against the shortage of 137, 75 have been deputed on contractual basis from amongst retired employees and market professionals. The shortage of 62 still remains and is expected to worsen, going forward, due to a large number of superannuation in the next few years. The proposal for recruitment could not be taken up yet because of a restructuring exercise which has been assigned by the Authority to NPC/Deloitte.<br>Yet another factor that has impacted the time schedule adversely has been the vacancy in the post of C.A.O. since 29th July 2014. C.A.O. is appointed by the Government. |
| 5 | Issue of Final Audit Report by AG (Audit) | **1 Month 18 days** | **As explained in Sl. No.4 above** |
| 6 | Date of sending the Audit Report to the Ministry by DDA. | **1 Month 28 days** | **As explained in Sl. No.4 above** |

**Annexure-IV**
**vide para 13 of the Report**

**DELHI DEVELOPMENT AUTHORITY**

**OFFICE OF THE DY.CHIEF ACCOUNTS OFFICER (A/CS)**

No: - F 6 (36) 2014-15 /A/cs (M)/10 Dated: 02.01.2015

**C I R C U L A R**

Sub: **Rescheduling of time line for submission of monthly Accounts and material/information of March 2015**

As is well aware of the facts that the Annual Accounts of the Authority is required to be finalized by 30th June every year and submitted to AG (Audit) for Audit. Further the date of sending of Audit Report to the Ministry by DDA after issue of Final Audit report by AG (Audit) is 07th December of the year in which the financial year ends. The final Accounts for the financial year 2013-14 has been delayed due to non receipt of monthly accounts as well as related material/information from various accounts rendering units, within the prescribed dates. Ministry of Urban development has viewed the delay very seriously. In this context, some relevant material/information pertaining to finalization of Accounts is required from the other units/HQ of the Delhi Development Authority which are not provided by the Accounts Rendering Units as well as by other units /divisions/CAU etc within the scheduled time due to which the Authority's Accounts are badly delayed.

After detailed discussion and deliberation in the meetings held in the chamber of Chief Accounts Officer, DDA on 11.12.2014 & 16.12.2014, the following decisions have been taken to avoid delay in finalization of Annual Accounts of the Authority.

1. Pending challans/advice till Nov 2014 must be uploaded by System Deptt. by 15th January, 2015.
2. Monthly Accounts of March 2015 along with Bank reconciliation statement/ Bank Certificate/Accrued interest figures will be furnished by 15.4.2015 by all Accounts rendering units.
3. Compilation of Accounts i.e. preparation of Receipt & payment accounts in respect of BGDA, NA-I,II, Pension Fund Trust & Gratuity Fund Trust will be completed on 30.4.2015 by Accounts Main.
4. Preparation of Balance Sheets, Income & Expenditure Accounts in respect of BGDA, NA-I,II, Pension Fund Trust & Gratuity Fund Trust will be completed on 31.05.2015 by the Tax Consultant .

This issues with the approval of Chief Accounts Officer, DDA.

**Dy. CAO (Ac/s)**

**Annexure-V**
**vide para 13 of the Report**

**DELHI DEVELOPMENT AUTHORITY**

**ACCOUNTS (MAIN) BRANCH**

F. 6 (38) 2014-15/A/CS (M)/ Circular/DDA/72 Dated:- 18.03.2015

***CIRCULAR***

Attention is invited to circular No. F. 6 (38) 2014-15/A/cs (M)/ Circular/DDA/72 dated 17.02.2015 where in all the Accounts Rendering units were requested to furnish the requisite information/material for finalizing the Annual Accounts of the Authority for the year 2014-15. The said information/material, so collected from the various divisions is required to be furnished to Accounts main duly compiled by the Zonal Dy. CAO up 15.4.2015.

It is pertinent to mention here that in the minutes of meeting of Delhi Development Authority held on 16.02.2015 at Raj Niwas under the chairman ship of Hon'ble LG Delhi. Vide item No. 8/2015 , it was decided that in future Annual Accounts of the Authority should be forwarded to Ministry of Urban Development for laying them timely before both the Houses of Parliament

**FM,DDA has already ordered that the reasons for delay, if any, in preparation of Annual Accounts mentioning the name of the incumbents and offices which caused the delays will be recorded in the Agenda Note that will be placed before Authority for this purpose, henceforth.**

However, the detail of information/material is again reproduced below for ready reference.

| Sl.No | Item | Action |
|---|---|---|
| 1 | Statement showing the Houses / Shops completed during the year 2014-15. | All Zonal EEs |
| 2 | Statement of works in progress showing names of schemes and expenditure incurred up to the end of March 2015. | All Zonal EEs/ Sr. AO (CAUs) |
| 3 | Inventory / Closing stock of built up Houses & Commercial Estates / properties lying vacant as on 31.3.2015 along with physical verification certificate of the concerned Executive Engineer and duly reconciled with Management Wing. | All Zonal EEs |
| 4 | List of fixed Assets / properties in the zones along with physical verification certificate in token of availability of the assets duly signed by Chief Engineer / Director (H) / Director Land Management (HQ). | All Zonal CEs/EEs |
| 5 | Statement of moveable assets purchased during the year and booked under contingencies indicating particulars of item, qty. purchased, voucher No. and date and amount. | All Zonal EEs/ Sr. AO (CAUs) |

| | | |
|---|---|---|
| 6 | Details of outstanding water charges recoverable from allottees as on 31.03.2015 for inclusion in the list of sundry debtors. | All Zonal EEs. |
| 7 | Statement of Mobilization and secured advances outstanding with contractors as on 31.3.2015. | All Zonal EEs |
| 8 | Statement of Material Outstanding with the contractors as on 31.3.2015. | All Zonal EEs |
| 9 | Statement of Pending liabilities of Work- Housings & Shops as on 31.3.2015. | All Zonal EEs/ Sr. AO (CAUs) |
| 10 | List of works where work was done up to 31.3.2015 but liabilities remained undischarged for making the provision in the Annual Accounts | All Zonal EEs/Sr. AO(CAUs) |
| 11 | Statement showing scheme – wise expenditure to be incurred on houses already allotted (consolidated in respect of all zones – completed schemes). | All Zonal EEs/ Sr. AO (CAUs) |
| 12 | Statement showing particulars of liabilities (along with complete details) which has fallen due but not discharged as on 31.3.2015 such as undisbursed Pay & Allowances, contingent Expenditure (i/c Hort. & Electrical ), Pension / GIS / BF, outstanding rent on building, house-tax in r/o staff quarter and office building payable to M.C.D. etc and water bills received but not paid to M.C.D. | All DDOs/Sr. AO (CAUs) |
| 13 | Provision of ex-gratia to be disbursed during the year 2014-15. | All DDOs |
| 14 | Statement indicating the details of pending Court Cases / Arbitration Cases as on 31.03.2015 with financial implications for making provision in the Annual Accounts. | All Zonal EEs |
| 15 | List of arbitration cases awarded against DDA alongwith amount in the individual cases during the year 2014-15 | All Zonal EEs |
| 16 | Cash in hand / Bank Balance as on 31.03.2015 along with Bank Reconciliation Statement / Bank Certificate for all the bank accounts being operated by the zones and also interest accrued on these accounts. | All Zonal Sr. AO (CAUs) |
| 17 | Details of Bank Accounts mentioning Name of Bank, A/C No., Type of A/c and balances as on 31.3.2015 etc. | All Zonal Sr. AO (CAUs) |
| 18 | Status of cancellation of Time barred / Stale cheques as on 31.03.2015 to avoid understatement of bank balances. Year-wise and age-wise break up time barred cheques. | All Zonal Sr. AO (CAUs) |

| | | |
|---|---|---|
| 19 | Discharge of Statutory Liabilities of pending payment of Labour Cess for the period from 2010-11 to 2013-14. | All Zonal Sr. AO (CAUs) |
| 20 | Client – Department wise details of deposit works during the year 2014-15 indicating the amount received and amount disbursed/expenditure incurred. (Annual Account) | All Zonal EEs/ Sr. AO (CAUs) |
| 21 | Client – Department wise details of deposit works for the last three years indicating the year wise amount received and amount disbursed/expenditure incurred (Audit Para). | All Zonal EEs/ Sr. AO (CAUs) |
| 22 | Reconciliation of Sports Investment. | AO (Sports)I &II |
| 23 | Certificate in r/o physical availability of assets / properties in the Zones duly signed by Chief Engineer/Dir. (Hort) /Dir. Lands Management (HQ). | All Zonal CEs/Dir. (Hort) |
| 24 | Certificate of reconciliation of figures with Accounts (Main) up to March 2015. | All Zonal Sr. AO (CAUs)/AO (Sports) –I & II |
| 25 | Certificate that TE for interest on GPF posted and adjusted in the Monthly A/C of March-2015. | All Zonal Sr. AO (CAUs),Sr. AO (Estt) Gazetted and Non-Gazetted, Sr. AO (PE),PAO(EW) &AO (Sports) –I & II. |
| 26 | Certificate that Departmental Charges levied and effect taken into a/c in the Monthly A/C of March-2015 along with transfer entry. | All Zonal Sr. AO (CAUs) (CAU)/AO (Sports) –I & II |
| 27 | Certificate that O.T.E.Os. up to the month of March-2015 have been adjusted in the Monthly Account of March,2014. | All Zonal EEs |

| | | |
|---|---|---|
| 28 | Certificate that the moveable asset purchased during the year 2014-15 and booked under Works/schemes, have been booked to contingencies through TE in March, 2015 Monthly A/C. | All Zonal EEs/ Sr. AO<br><br>(CAUs) |
| 29 | Certificate regarding theft / loss cases for the year 2014-15. | All Zonal CEs . |

All the concerned units are again requested to furnish the requisite information/material by **15.4.2015** without fail so that time schedule for finalization of Annual Accounts of the Authority for the year 2014-15 i.e. upto 30 6.2015 may be adhered to .

Dy. CAO (A/Cs)

**Appendix-1**

## The Extracts of the Minutes of the sitting of the Committee(2014-2015) held on 16.06.2015

The Committee sat on Tuesday, 16 June ,2015 from 15:00 hrs to 16:35 hrs. in Committee Room No. 'B', Parliament House Annexe, New Delhi.

**PRESENT**

Shri Chandrakant Khaire - Chairperson

**MEMBERS**

2. Smt Veena Devi
3. Shri Choudhary Mohan Jatua
4. Shri Uday Pratap Singh
5. Shri Virendra Singh
6. Shri P.R.Sundaram

**SECRETARIAT**

1. Shri Shiv Kumar - Director
2. Smt. Maya Lingi - Additional Director

2. At the outset, the Hon'ble Chairperson welcomed the Members to the sitting of the Committee.

3. Then, the representatives of the Ministry of Urban Development and the Delhi Development Authority, New Delhi were ushered in. The following were present:

**REPRESENTATIVES OF MINISTRY OF URBAN DEVELOPMENT**

| | | |
|---|---|---|
| 1. | Shri Madhusudan Prasad | Secretary |
| 2. | Shri Dharmendra | Joint Secretary (L&E) |
| 3. | Smt. Jhanja Tripathy | JS & FA |

**REPRESENTATIVES OF THE DELHI DEVELOPMENT AUTHORITY, NEW DELHI**

| | | |
|---|---|---|
| 1. | Shri Balvinder Kumar | Vice Chairman |
| 2. | Shri Venkatesh Mohan | Finance Member |
| 3. | Shri D. Sarkar | Commissioner cum Secretary |
| 4. | Shri Amardeep Singh Chowdhary | CAO |

4. At the outset, the Chairperson welcomed the representatives of the Ministry of Urban Development and the Delhi Development Authority, New Delhi to the sitting of the Committee.

5. The Committee, thereafter, took evidence of the representatives of the Ministry and the Authority on the issue of delay in laying of the Audited Accounts of the Authority for the years 2010-2011 to 2013 -2014.

6. The representative of the Authority during evidence stated that due to shortage of accounts personnel in the Authority and lack of computerization in accounting activities were some of the reasons responsible for delay in entire process of laying of the Audited Accounts of the Authority on the Table of the House. He also apprised the Committee that they have now appointed the officials on contact basis and the efforts are being made to appoint the official on regular basis. He further apprised the Committee that work relating to computerization of accounts has also been taken up by the Authority to ensure timely laying of the documents in future. The Committee also suggested certain steps to streamline the entire process involved in laying of the documents before Parliament.

7. Thereafter, the Hon'ble Chairperson thanked the representatives of the Ministry and the Authority for responding to queries raised by the Members - in connection with examination of the subject.

8. The witnesses then withdrew.

9. XX XX XX

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**The Committee then adjourned.**